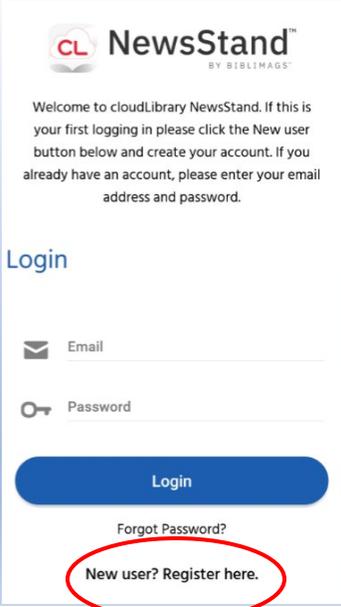


## cloudLibrary Newsstand Logon Process

These are step-by-step instructions for your patrons to learn how to create an account and logon to your new cloudLibrary Newsstand apps. Instructions for users of the web patron version are in section 2.

### Section 1: Apps

1. Download the cloudLibrary Newsstand app from your device's app store and open it.
2. You will be presented with this screen. Tap on **New User? Register Here.**



**CL NewsStand™**  
BY BIBLIIMAGS™

Welcome to cloudLibrary NewsStand. If this is your first logging in please click the New user button below and create your account. If you already have an account, please enter your email address and password.

Login

Email

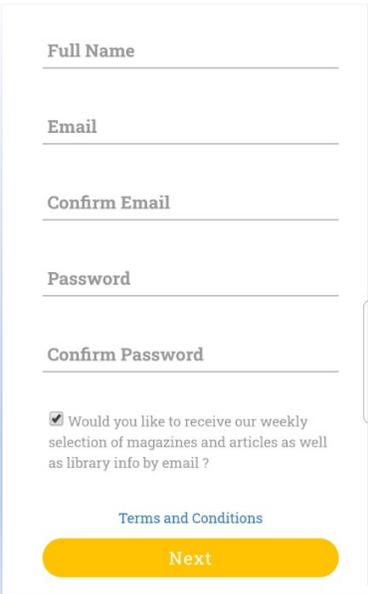
Password

Login

Forgot Password?

**New user? Register here.**

3. You will then be presented with a registration screen. Fill in the fields, accept the terms, tap **Next.**



Full Name

Email

Confirm Email

Password

Confirm Password

Would you like to receive our weekly selection of magazines and articles as well as library info by email ?

Terms and Conditions

Next

4. Choose your country and library from the drop-down menus, then tap on **Register**. The prompt to input your library id number and pin (if applicable) will then appear. Fill it in and tap **Register** again.

The registration screen features a language selector at the top set to 'English'. Below is the NewsStand logo with the tagline 'BY BIBLIOMAGS'. The section is titled 'Registration'. There are two dropdown menus: the first is set to 'United States' and the second is set to 'cloudLibrary NewsStand'. Below these is a 'Library ID' input field. A link for 'Terms and Conditions' is provided, followed by a prominent yellow 'Register' button. At the bottom, it states 'Powered by Magzter'.

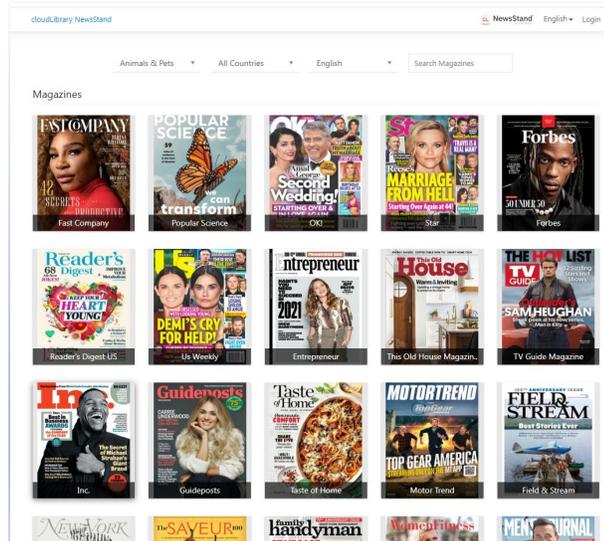
5. When the login screen appears, input your email address and newly created password. You will then be taken to your library's cloudLibrary Newsstand home page.

The login screen displays the NewsStand logo and a welcome message: 'Welcome to cloudLibrary NewsStand. If this is your first logging in please click the New user button below and create your account. If you already have an account, please enter your email address and password.' Below the message is the heading 'Login'. There are two input fields: 'Email' with an envelope icon and 'Password' with a key icon. A blue 'Login' button is centered below the fields. At the bottom, there are links for 'Forgot Password?' and 'New user? Register here.'.

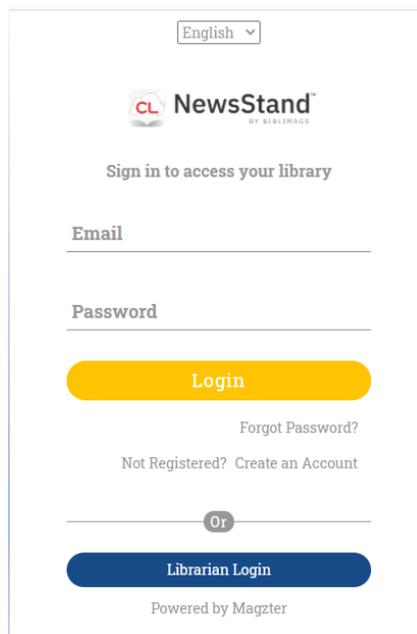
## Section 2: Web Patron

Patrons can also register an account using the web patron. Please note that if they have already registered via the mobile apps, they will not need to register again and can simply log in with their email address and password.

1. Point your browser to <https://cloudlibrary.magzter.com> and click on **Login** in the upper right-hand corner.



2. You will be presented with the screen below. Tap on **Not Registered? Create an Account**.

A screenshot of the NewsStand login screen. At the top, there is a language dropdown menu set to 'English'. Below this is the NewsStand logo, which includes a 'CL' icon and the text 'NewsStand BY BIBLIOMAX'. The main heading is 'Sign in to access your library'. There are two input fields: 'Email' and 'Password'. Below these fields is a prominent yellow 'Login' button. Underneath the 'Login' button are two links: 'Forgot Password?' and 'Not Registered? Create an Account'. A horizontal line with the word 'Or' in the center separates this section from the 'Librarian Login' button, which is a dark blue button. At the bottom of the screen, it says 'Powered by Magzter'.

3. On the registration screen, fill in the fields, accept the terms and tap **Next**.

The registration form for NewsStand includes the following fields and options:

- Full Name
- Email
- Confirm Email
- Password
- Confirm Password
- Would you like to receive our weekly selection of magazines and articles as well as library info by email?
- [Terms and Conditions](#)
- Next** button

4. Choose your country and library from the drop-down menus, then tap on **Register**. The prompt to input your library id number and pin (if applicable) will then appear. Fill it in and tap **Register** again.

The registration form with country and library selection includes the following fields and options:

- English (language dropdown)
- United States (country dropdown)
- cloudLibrary NewsStand (library dropdown)
- Library ID
- [Terms and Conditions](#)
- Register** button
- Powered by Magzter

5. You will then be taken back to the logon screen. Fill in your email address and newly created password.

The login form for NewsStand includes the following fields and options:

- Email
- Password
- Login** button
- [Forgot Password?](#)
- [Not Registered? Create an Account](#)
- Or
- Librarian Login** button
- Powered by Magzter

Success! You will then be taken to your library's cloudLibrary Newsstand home page.

## Other Newsstand Tips:

You can favorite a magazine by tapping on the star in the right-hand corner of the details screen.

Bookmarks are placed by tapping in the middle of the page and tapping on the ribbon icon in the upper right-hand corner.

To update your password, tap on **Settings** in the bottom ribbon menu, then tap **Account**, then tap **Change Password**. An email will be sent to your email inbox with a link to set a new password.

Logging out -- Tap on **Settings** in the bottom ribbon menu, then tap **Account**, then tap **Logout**.